

City of Duncombe, IA 50532
Regular Council Meeting
Wednesday, September 11, 2024

Mayor Trent brought the meeting to order at 6:03 p.m. Present: Paine, Roest, LaSourd, Geis. Absent: Sogard. Motion by Paine, sec. by Roest, to approve the agenda as posted. Vote: Paine, Roest, LaSourd, Geis, M/C. Motion by Geis, sec. by Paine to approve the consent agenda as follows: Minutes from the previous August 14 meeting; Bills and Treasurer's report from August; Bills presented for September to date. Vote: Paine, Roest, LaSourd, Geis, M/C. Public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Open public hearing at 6:04pm. No public comment, no council discussion. Close public hearing at 6:05 pm. Motion by Geis, sec. by LaSourd to adopt resolution 09-01-2024 Resolution taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$155,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Vote: Paine, Roest, LaSourd, Geis, M/C. Public hearing on the proposed Community Development Block Grant Application to request funding for the 2025 Lagoon Wastewater Treatment Improvements Project. Open public hearing 6:06 pm. Jessalyn Brooks with MIDAS provided comment: CITY OF DUNCOMBE PUBLIC HEARING ON CDBG LAGOON WASTEWATER TREATMENT IMPROVEMENTS PROJECT APPLICATION September 11, 2024 6:00 PM How the need for the proposed activities were identified. The City of Duncombe relies on a three-cell lagoon wastewater treatment system. Its collection system has not been upgraded since 1966, leading to failing lagoon cells, the deterioration of the bottom of the lagoon's secondary cells, and the existing cells having limited capacity due to sludge build-up and sloughing corners. Upon review, Veenstra & Kimm, Inc. identified that limited intercell and discharge piping, as well as select existing structures, are in disrepair. Furthermore, the City must ensure compliance with new Ammonia Nitrogen discharge limits under NPDES Permit No. 9427001, effective February 1, 2026. How the proposed activities will be funded and sources of funds. The City will apply for Community Development Block Grant (CDBG) from the Iowa Department of Economic Development and the balance will be paid with State Revolving Loan Funds (SRF), and additional city funds (if needed). Date application will be submitted. Before 11:59 p.m. on January 1st, 2025. Requested amount of Federal funds. The City will request approximately \$500,000 in Federal funds from the IEDA CDBG Water/Sewer Fund, which includes \$20,000 for administration and \$480,000 for construction, engineering, and related costs. Estimated portion of Federal funds requested that would benefit persons of low and moderate income. The proposed project will benefit the entire City of Duncombe. Approximately 52.1% of Duncombe's population is considered low and moderate income, so that is the estimated LMI percentage that will benefit from this project. Approximately \$260,500 of CDBG funds will benefit LMI persons. Where the proposed activities will be conducted. Sludge removal and rehabilitation of the bottom of the secondary cells and the corners of the lagoon will occur within the 3-cell lagoon located North of Boise Street, along the unnamed creek that flows into Brushy Creek. All deteriorated structures and piping that will be addressed are located within the existing footprint of the city's lagoons. Plans to minimize displacement of persons and businesses as a result of funded activities. No permanent displacement of persons or businesses will occur. Plans to assist persons actually displaced. No permanent displacement of persons or businesses will occur. In the unlikely event that someone is temporarily displaced for their safety, accommodations will be made and funded by the grant program. The nature of the proposed activities. The project will include sludge removal in the lagoons, rehabilitation of the bottom of the secondary cells and corners of the lagoon, replacement of existing pipes, and restoration of deteriorating structures, as necessary. The person(s) authorized to receive and respond to citizen proposals, questions and complaints concerning proposed or funded activities will be: Lynda Wunder City Clerk, City of Duncombe 421 Main Street Duncombe, IA 50532 (515) 543-5716 duncombecity@wccta.net Jessalyn Brooks MIDAS Council of Governments 602 1st Avenue South Fort Dodge, IA 50501 (515) 576-7183 ext. 216 jbrooks@midascog.net The person(s) available and able to provide technical assistance to groups representing low- and moderate-income persons in preparing and presenting their proposals for the request and use of federal funds. MIDAS Council of Governments 602 1st Avenue South Fort Dodge, IA 50501 (515) 576-7183. Discussion resulting in the completion of the HUD Community Development and Housing Needs Assessment. Close Public hearing at 6:28pm. Motion by Geis, sec. by Paine to adopt Resolution 09-02-2024 Commitment of Funds for the Submittal of a Community Development Block Grant (CDBG) Application for Lagoon Wastewater Treatment Improvements Project. Vote: Paine, Roest, LaSourd, Geis, M/C. Motion by Paine, sec. by Geis to approve Duncombe Federal Assurances, Duncombe HUD 2880, and the Minority Impact Statement. Vote: Paine, Roest, LaSourd, Geis, M/C. Wastewater Treatment Facility update by Jason Petersburg with Veenstra & Kimm. Motion by Roest, sec. by Paine to approve the Professional Services Agreement for Final Design and IDNR Construction Permitting Services. Vote: Paine, Roest, LaSourd, Geis, M/C. Public Works report. Motion by Geis, sec. by LaSourd to approve necessary door repairs to Tornado Shelter. Vote: Paine, Roest, LaSourd, Geis, M/C. Building permit for review- 2407 Griswold. Motion by Geis, sec. by Paine to adjourn the meeting. Vote: Paine, Roest, LaSourd, Geis, M/C. Meeting adjourned at 7:03 pm.

Lynda Wunder, City Clerk
City of Duncombe, IA 50532

Expenditures

General

Internal Rev Serv- pr taxes \$522.80
IPERS- pr expense \$210.76
Paystar- Fees \$35.00
Northwest Bank- fees \$25.00
Northwest Bank- fees \$32.00
Wellmark BC/BS-insurance \$173.42
Access Systems- service \$97.82
Column Software-publishing \$179.75
Gary West- phone \$50.00
Johnson Law Firm- legal \$237.50
Lynda Wunder- mileage \$80.57
Menards- supplies \$207.63
N Central IA Solid Waste- fees \$430.53
Pederson Sanitation-service \$1,545.00
Web-Cal Coop Tele- phone \$157.35
First Nat'l Bank of Omaha- supplies \$158.00
Midamerican Energy- utilities \$121.89
Pederson Sanitation-service \$800.00
Wunder, Lynda- Wages \$3,339.84
Utility Customer- NSF \$18.33
Utility Customer- NSF \$16.50
General Total \$8,439.69

Public Safety

Webster Co Sheriff- fees \$3,810.00
Midamerican Energy- utilities \$106.90
Webster Co EMA- fees \$843.21
Public Safety Total \$4,760.11

Library

Internal Rev Serv- pr taxes \$203.31
IPERS- pr expense \$113.77
First Nat'l Bank of Omaha- supplies \$382.75
Ingram Library- materials \$521.08
Midamerica Books- materials \$261.50
Midamerican Energy- utilities \$106.90
Web-Cal Coop Tele- phone \$36.18
Griswold, Nicholas- wages \$464.12
Lindstrom, Marijane- wages \$1,104.30
Lura, Arrin M.- Wages \$284.58
Library Total \$3,478.49

Parks/ Rec Com.

Wellmark BC/BS-insurance \$308.83
New Co-op- supplies \$56.91
First Nat'l Bank of Omaha- supplies \$68.59
Midamerican Energy- utilities \$26.05
West, Gary- Wages \$2,848.03
Parks/ Rec Total \$3,308.41

Community Center

Internal Rev Serv- pr taxes \$3.68
IPERS- pr expense \$3.02
Bianchi Heat/Cool- service \$2,923.00
Web-Cal Coop Tele- phone \$141.77
Midamerican Energy- utilities \$306.72
McCullough, Victoria- wages \$49.05
Com Center Total \$3,427.24

Road Use

Midamerican Energy- utilities \$436.85

Employee Benefits

Internal Rev Serv- pr taxes \$398.38
IPERS- pr expense \$491.55
Wellmark BC/BS-insurance \$1,514.84
Empl Ben Total \$2,404.77

Water

IA Dept of Rev- tax \$450.71
Hawkins- supplies \$40.00
IA One Call- fees \$26.20
Menards- supplies \$11.99
Metering Tech- materials \$473.80
Web-Cal Coop Tele- phone \$49.90
Agsourcesupplies \$14.50
Dakota Supply- supplies \$145.31
Midamerican Energy- utilities \$584.01
Utility Customer- NSF \$38.80
Utility Customer- NSF \$72.93

Water Total \$1,908.15

Sewer

Internal Rev Serv- pr taxes \$899.00
IPERS- pr expense \$588.45
Agsourc-supplies \$38.50
Midamerican Energy- utilities \$192.55
Utility Customer- NSF \$28.86
Utility Customer- NSF \$46.68
Sewer Total \$1,794.04
August 2024 Expenditures \$29,957.75

Receipts

General \$4,809.06
Public Safety-General \$668.17
Library-General \$4,007.84
Com Center- General \$1,923.00
Road Use Tax \$2,945.14
Local Option Sales Tax \$6,001.14
Water \$10,122.64
Sewer \$5,757.47
August 2024 Receipts \$36,234.46